Gender Pay Gap Report



Meeting	People Committee			Agenda	[10]	
				Item		
Report title	Gender Pay Gap Report (I	March	2021/2022)	Meeting	[14 th Feb 2	23]
				Date		
Presenter	Celina Mfuko (ED&I Lead) 8	& Laur	a Neligan (Hea	d of PIPA)		
Author	Celina Mfuko (ED&I Lead) 8	& Laur	a Neligan (Hea	d of PIPA)		
Responsible	Thomas Pounds – Chief P	eople	Officer	Approval		
Director				Date		
Purpose (tick one box only)	To Note		Approval			
[See note 8]	Discussion		Decision			
D 10	<u> </u>	1				

Report Summary:

The Gender Pay Gap (GPG) reporting obligations are outlined in the Mandatory gender pay gap reporting introduced in the 2017 (The Equality Act 2010), aiming to narrow and, eventually eliminate the pay differential between men and women. This report captures the Trust gender pay gap analysis and findings covering the full period 2021/22 up to March 2022.

The paper is split into various sections

- 1. Organisation background
- 2. Average Pay
- 3. Bonuses Pay
- 4. Benchmarking against similar Trust
- 5. Ethnicity Pay Gap
- 6. Summary of key findings and our action plan

Some areas have improved there has been a 4% improvement in the average gender pay gap since 2019 and 3% improvement in the mean average pay gap in the same timeframe. Benchmarking ourselves against other similar Trusts in the East of England Region provides a positive picture, as East & North Herts sits in the second position just after Cambridge University Hospital. There is still much work to do to reduce our gaps and the summary findings outlines how we can work towards further improvements.

Impact: where significant implication(s) need highlighting

Significant impact examples: Financial or resourcing; Equality; Patient & clinical/staff engagement; Legal Important in delivering Trust strategic objectives: Quality; People; Pathways; Ease of Use; Sustainability CQC domains: Safe; Caring; Well-led; Effective; Responsive; Use of resources

There are potential legal financial, equity and staff engagement implications that arise where progress declines. Having effective policies, procedures and strategies for closing the gender pay gap seek to address factors and barriers common to most women and can additionally target other inequalities experienced by women belonging to specific groups, based on characteristics such as ethnicity, diverse abilities, caring responsibilities age as well profession groups.

Risk: Please specify any links to the BAF or Risk Register

There is a risk the tru	ust is unable to recruit and retain sufficient supply of staff with the right skills to							
meet the demand for	meet the demand for services. There is a risk that the culture and context of the organisation leave							
the workforce insuffic	the workforce insufficiently empowered and motivated, impacting the trust's ability to deliver							
improvements and to	ansformation and enable people to feel proud to work here.							
Report previously	considered by & date(s):							
[NA]								
5	The December 20 are sittle in a lead to see the second of this second in a second of the second of t							
Recommendation	The Board/Committee is asked to note the contents of this paper discuss and							
	approve the gender pay gap report and action plans.							

To be trusted to provide consistently outstanding care and exemplary service Gender Pay Gap Report (March 2021/2022)

EXECUTIVE SUMMARY

Gender pay gap (GPG) is the difference between average (mean and median*1) earnings of men and women, expressed relative to men's earnings. GPG should not be confused with unequal pay which is the unlawful practice of paying men and women differently for performing the same or similar work or work of equal value (Equality Act 2010). Figures produced by the Office of National Statistics (ONS) show the gender pay gap fell by almost a quarter for full-time employees between 2011 and 2021.

The gender pay gap reporting is a mandatory requirement for public sector organisations employing more than 250 staff.

This report analyses Trust data regarding any undervaluing of female work and pay for that work compared to male workers, as a measure it captures any pay inequalities resulting from differences in the kind of jobs performed by men and women and the gender composition of the organisation by seniority. East and North Hertfordshire NHS Trust Gender Pay Gap (snapshot date of March 2022) data will be submitted to the Government online reporting service no later than the statutory date of 30th March 2023.

The Trust is required to report the following:

Average (Ordinary pay) (section 2 of this report)

- 1. Mean¹ (average) gender pay gap using hourly pay rates
- 2. Median² gender pay gap using hourly pay rates
- 3. Percentage of men and women in the lower, lower middle, upper middle and upper quartile pay bands
- 4. Gender Pay Gap by staff groups (this is local additional analysis)
- 5. Gender pay gap for ordinary pay by Banding (this is local additional analysis)

Bonus pay (section 3 of this report)

- 6. Mean (average) gender pay gap using bonus pay
- 7. Median gender pay gap using bonus pay
- 8. Percentage of men and women receiving bonus pay

¹ Mean: is the average found by adding up all the values in a set of data and dividing it by the total number of values you added together.

² Median: the middle number in the set of values. You find it by putting the numbers in order from the smallest to largest to find the middle number.

The definition of "Bonus" in Gender Pay Gap reporting is broadly defined under the Regulations as "any remuneration that is in the form of money, vouchers, securities, securities options, or interests in securities; and relates to profit-sharing, productivity, performance, incentive or commission".

ENHT Clinical Excellence Awards (CEA) which are counted as bonus', carry a one-off or fixed-term bonus. Any enhancements for unsocial hours for staff on 'Agenda for Change' or 'Medical and Dental' contracts are paid a month in arrears.

The Trust analyses the data and updates its action plan to respond to these findings. Details of how the calculations are made are available in Appendix 1.

1. ORGANISATIONAL BACKGROUND

East and North Hertfordshire NHS Trust provides secondary and acute health care services for a population of around 600,000 in East and North Hertfordshire, parts of South Bedfordshire and tertiary cancer services for a population of approximately 2 million people across Hertfordshire, Bedfordshire, north-west London, and parts of Thames Valley.

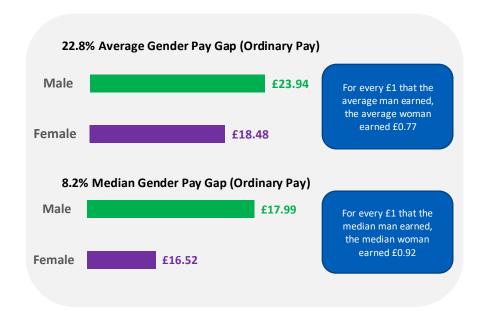
We are committed to Inclusion, Equality and Diversity being at the heart of all we do to deliver for service users, their relatives and our 6,200 staff.

The composition of our workforce is presented in the table below; it is based on a staff list report from the Electronic Staff Record (ESR) as of 31st March 2022. It also represents the ratio of females to males in each staff group, and females and males in relation to all staff in each staff group.

Staff Group 2022	Male (as % of staff group)	Female (as % of staff group)	Male (as % of total Trust)	Female (as % of total Trust)
Additional Professional Scientific and Technical	21.6%	78.4%	0.7%	2.7%
Additional Clinical Services	16.6%	83.4%	2.5%	12.6%
Administrative and Clerical	16.3%	83.7%	3.7%	19.2%
Allied Health Professionals	20.3%	79.7%	1.0%	3.8%
Estates and Ancillary	63.5%	36.5%	3.6%	2.1%
Healthcare Scientists	36.6%	63.4%	1.1%	1.9%
Medical and Dental	54.7%	45.3%	7.7%	6.4%
Nursing and Midwifery Registered	12.0%	88.0%	3.7%	27.2%
TRUST TOTAL	24.0%	76.0%	24.0%	76.0%

³https://www.nhsemployers.org/topics-networks/pay-pensions-and-reward/nhs-terms-and-conditions-service-agenda-change https://www.nhsemployers.org/topics-networks/pay-pensions-and-reward/medical-and-dental-pay-and-contracts

2. AVERAGE (ORDINARY) PAY

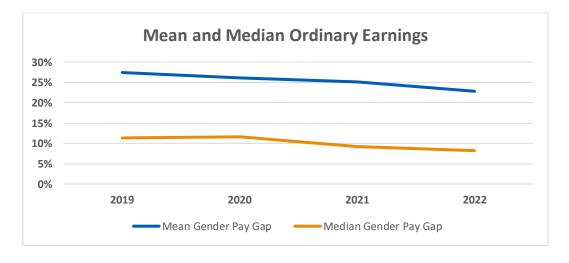


Average & Median Ordinary Earning

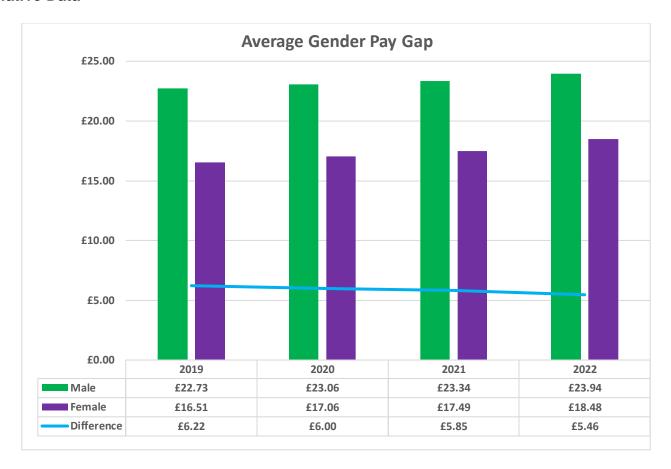
	2019	2020	2021	2022
Gender pay gap for Average Earnings	27.4%	26.0%	25.1%	22.8%
Gender pay gap for Median Earnings	11.4%	11.6%	9.1%	8.2%

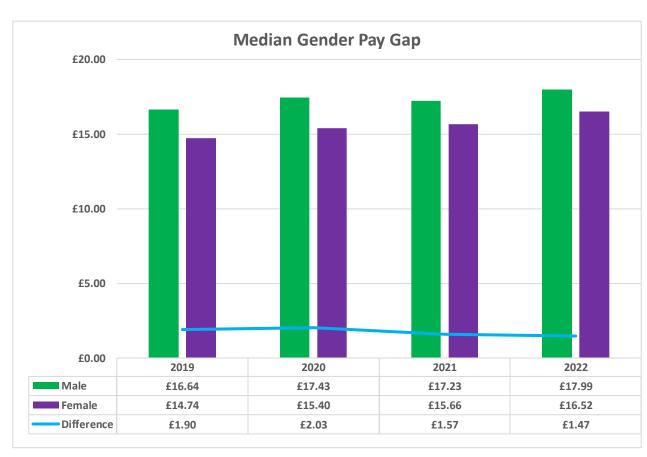
- 1. Average gender pay gap The gender pay gap for average ordinary earnings for women in 2022 is 22.8% less than for men; this is over 2% better than the data for 2021 and a 4% improvement since 2019.
- Median gender pay gap The gender pay gap for median ordinary earnings for women is 8.2% less than for men; this is a 1% improvement in comparison to 2021 and over a 3% improvement since 2019.

*With a gap of 22.8 average earnings and 8.2% median earning, the GPG focus group is exploring further targeted interventions to close the gap in addition to the existing Equity and Inclusion plans.



Cumulative Data





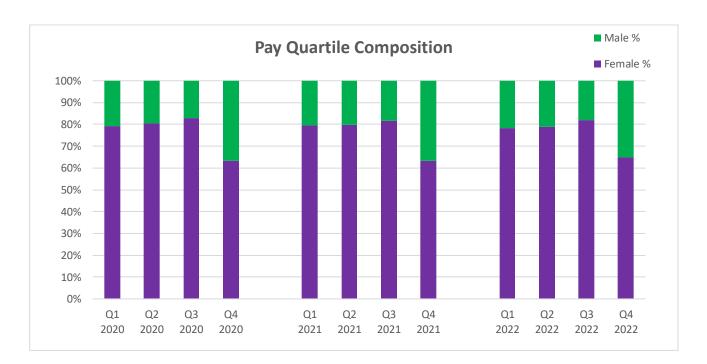
Gender composition in each quartile pay band

To further understand pay gap in more details, it is useful to look at the proportion of workforce by gender in terms of seniority. This involves calculating the proportions of male and female employees and split between four 'quartiles' according to their level of pay. The tables below represent the proportion of male and female employees in each quartile pay band.

Q1 = Lower Quartile (lowest paid)

Q2 = Lower Middle Quartile

Q3 = Upper Middle Quartile Q4 = Upper Quartile (Highest Paid)



The table (also shown in previous reports) highlights that representation at each quartile remains consistent and for Upper Quartile 4 (highest pay) it continues to show disparity on gender pay gap in favour of men. Based on Trust overall staff groups composition of 76% Female and 24% Male as well as overall profile being 76% Female and 24% Male, Trust GPG data demonstrated that Men are highly represented in higher paid jobs, this snapshot of March 2022 shows that men make up of 35.2% of colleagues with the highest quartile of pay.

There has been stagnant improvement with reference to previous years, (higher percentage of men in upper quartile such as 36.5% for both 2020 and 2021) and the same for representation of women in Upper Middle quartile (81.6% for 2021 and 82% for 2022), this is a key area to direct our future interventions in where succession planning can create pipeline of talents and potentially enter the upper quartile (highest paid).

Marginal increase of women in the top quartile of 1% (April 2021 – March 2022) has taken place.

Gender Pay Gap by staff groups

To give greater detail around the mean difference, additional reports were taken from the Electronic Staff record (ESR). This highlights the gender pay differences by different staff groups, understanding this data can help to identify what is working well and where there are existing structures that may potentially reinforce inequality. A negative figure indicates a gender pay gap in favour of females, a positive figure indicates the pay gap that exists. Positive trends for some staff groups in comparison to year 2021 have been highlighted in green (8.2%, 6.5% and 5.0%). The

reverse is true for Allied Health Professionals and Nursing and Midwifery roles where the pay gap is reversed. The most significant gender pay gap, in favour of males continues to be in Administrative and Clerical roles, Additional Clinical Services and Medical & Dental staff groups.

Average Hourly Rates of Pay by Staff Group	Male	Female	Difference	2020 Pay Gap	2021 Pay Gap	2022 Pay Gap
Additional Professional Scientific and Technical	£21.77	£19.98	£1.79	10.4%	12.4%	8.2%
Additional Clinical Services	£12.06	£11.65	£0.41	3.4%	3.1%	3.4%
Administrative and Clerical	£19.41	£15.02	£4.40	27.7%	24.5%	22.6%
Allied Health Professionals	£19.96	£21.69	-£1.73	-5.6%	-7.4%	-8.6%
Estates and Ancillary	£12.47	£11.66	£0.81	6.2%	8.7%	6.5%
Healthcare Scientists	£23.10	£21.93	£1.17	8.3%	7.3%	5.0%
Medical and Dental	£39.00	£34.54	£4.46	11.1%	10.6%	11.4%
Nursing and Midwifery Registered	£18.22	£20.03	-£1.81	-7.4%	-9.3%	-9.9%
TRUST TOTAL	£23.94	£18.48	£5.47	26.0%	25.1%	22.8%

The coloured rating above is classified as follows compared to 2021:

- Green highlights a positive change for female workers
- Red shows a change in favour of male workers
- Amber shows slight positive change towards females, however the pay gap is still in favour of male workers
- Blue shows negative values which means female workers earn more than their male colleagues and the gap in favour of females is increasing
- The above excludes student midwives; the current cohort is all female

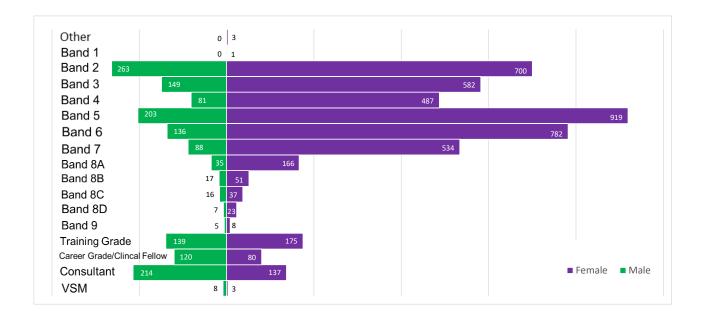
Data below suggests there is a positive gender pay gap for Agenda for Change employees' (in favour of females), whereas, medical and dental staff group's gender pay gap still shows in favour of males. This reflects the historical narrative of occupational segregation and widespread gender-biased roles of the healthcare workforce. More exploratory work to identify the existing barriers and to close the gap continues.

	20	21	2022		
Mean average hourly rate	Non-Medical (AfC, Trust Pay, VSM & Tupe)	Medical and Dental	Non-Medical (AfC, Trust Pay, VSM & Tupe)	Medical and Dental	
Male	£16.31	£38.09	£16.88	£39.00	
Female	£16.07	£34.04	£17.01	£34.54	
Difference	£0.24	£4.05	-£0.13	£4.46	

Gender pay gap for ordinary pay by Banding

Gender Pay Gap by Band	Male	Female	Difference	2022 Pay Gap
VSM	£66.64	£66.20	£0.45	0.7%
Consultant	£51.67	£50.25	£1.42	2.7%
Career Grade/Clinical Fellow	£34.28	£32.00	£2.27	6.6%
Training Grade	£23.58	£23.39	£0.19	0.8%
Band 9	£52.52	£54.47	-£1.95	-3.7%

Grand Total	£23.94	£18.48	£5.47	22.8%
Other	-	£10.62	-	-
Band 1	-	£10.31	-	-
Band 2	£11.13	£10.90	£0.23	2.0%
Band 3	£12.14	£11.61	£0.53	4.3%
Band 4	£12.63	£12.66	-£0.03	-0.3%
Band 5	£16.31	£16.50	-£0.19	-1.2%
Band 6	£19.72	£20.00	-£0.28	-1.4%
Band 7	£23.40	£23.60	-£0.20	-0.8%
Band 8A	£26.90	£26.51	£0.39	1.4%
Band 8B	£31.10	£31.55	-£0.45	-1.4%
Band 8C	£38.15	£37.36	£0.79	2.1%
Band 8D	£46.06	£45.17	£0.89	1.9%

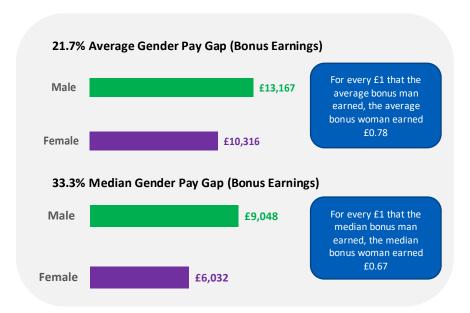


The data above should be viewed in relation to Trust workforce profile (composition of 76% Female & 24% male), the data shows female staff are under-represented across AfC bands 8b and above.

There is over representation of males in medical workforce although the number of females in training grades is in the majority and potentially could lead to a different outcome for the future.

3. BONUS PAY

The gender pay gap requires us to report on bonus payments received by men and women in our organisation. The main payment referred will be Clinical Excellence Awards (CEAs) which is awarded to eligible consultants. Due to the pandemic and as of March 2022 CEA award was split across all eligible permanent consultants in recognition of the COVID pandemic.



Gender	Average bonus 2020	Average bonus 2021	Average bonus 2022	Median bonus 2020	Median bonus 2021	Median bonus 2022
Male	£13,643	£13,257	£13,167	£9,048	£9,048	£9,048
Female	£11,488	£11,123	£10,316	£6,032	£6,032	£6,032
Difference	£2,155	£2,134	£2,851	£3,016	£3,016	£3,016
Pay Gap %	15.8%	16.1%	21.6%	33.3%	33.3%	33.3%

Average (mean) bonus pay gap – the gender pay gap data for mean average bonus earnings shows women's bonus payments are, on average, 21.6% less than their male colleagues. This is an increase of 5.5% on the previous years' data and an increase of 5.8% on the data from two years' ago.

Median bonus pay gap – The gender pay gap for median average bonus earnings for women is **33.33**% less than for men, which is identical to the previous two years' data. The most likely reason for this is that most bonus' at the Trust are earnt by Consultants who receive Clinical Excellence Awards which are at set rates and for fixed periods of time. Additionally, we employ more male consultants than female, therefore the data will not vary much between one year and the next.

Gender composition of bonuses – The proportion of males receiving a bonus was **4.59**% compared to **0.81**% of female employees who were in receipt of a bonus payment. While the number of female recipients is almost comparable with last year the number of male recipients has reduced by 0.5%.

		2021		2022			
	Number of Bonus' paid	Total Employee Headcount	% of Staff Receiving a Bonus	No. Paid Bonus	Total Employee Headcount	% of Staff Receiving a Bonus	
Male	75	1472	5.10%	68	1481	4.59%	
Female	39	4744	0.82%	38	4688	0.81%	

The table below represents the consultant body, with the gender composition and bonus payments distribution shown. The data for March 2022 shows CEA bonus was awarded was to all staff who were eligible. The overall distribution of bonuses for Consultants remains broadly comparable to previous years.

Consultant	2020		20	21	2022		
Consultant Staffing	Headcount	% receiving a bonus	Headcount	% receiving a bonus	Headcount	% receiving a bonus	
Male	218	37.2%	220	33.6%	216	31.0%	
Female	122	31.1%	135	28.1%	145	25.5%	
TOTAL	340	32.9%	355	31.5%	361	28.8%	

Understanding all data of staff groups, pay bands and bonus pay supports us identify exactly where gaps exist and what drives the gap. It may be worth exploring the GPG calculation in absence of CEA awards to see what this looks like. Furthermore, if the structure of existing CEA awards is the major driver of GPG, what discussions are required as an organisation and challenges to rethink how we award good performance and excellence within medical profession.

4. Gender Pay Gap: BENCHMARKING AGAINST SIMILAR TRUSTS

% Difference in hourly rate (Mean)	Employer Size	March 2017	March 2018	March 2019	March 2020	March 2021
Milton Keynes University Hospital	1000 to 4999	28.6%	28.1%	27.6%	20.0%	27.4%
East and North Hertfordshire	5000 to 19,999	29.0%	28.0%	27.4%	26.0%	25.1%
West Hertfordshire Hospitals	5000 to 19,999	14.9%	32.8%	27.9%	27.3%	27.2%
The Princess Alexandra Hospital	1000 to 4999	29.0%	29.0%	27.0%	6.3%	26.8%
Bedford General	merged Trust	29.0%	32.1%	31.7%	31.5%	-
Bedfordshire Hospitals	merged Trust (5000 to 19,999)	-	-	-	-	28.5%
Cambridge University Hospital	5000 to 19,999	22.3%	20.0%	20.2%	19.9%	20.6%
Mid and South Essex	merged Trust (5000 to 19,999)	-	-	-	30.0%	29.2%

% Difference in hourly rate (Median)	Employer Size	March 2017	March 2018	March 2019	March 2020	March 2021
Milton Keynes University Hospital	1000 to 4999	15.2%	14.1%	16.0%	28.9%	18.7%
East and North Hertfordshire	5000 to 19,999	13.2%	11.0%	11.4%	11.6%	9.1%
West Hertfordshire Hospitals	5000 to 19,999	8.0%	15.1%	14.9%	12.0%	11.7%
The Princess Alexandra Hospital	1000 to 4999	18.8%	23.0%	21.0%	3.9%	18.5%
Bedford General	merged Trust	11.8%	16.1%	17.3%	20.7%	-
Bedfordshire Hospitals	merged Trust (5000 to 19,999)	-	-	-	-	20.7%
Cambridge University Hospital	5000 to 19,999	3.4%	0.6%	3.2%	5.2%	7.7%
Mid and South Essex	merged Trust (5000 to 19,999)	-	-	-	17.6%	18.2%

Benchmarking ourselves against other similar Trusts in the East of England Region, does give positive picture as East & North Herts sits in the second position just after Cambridge University Hospital, the hourly rate (Mean) has dropped from 26.0% to 25.1% (this is now 22.8 data for March 2022). Similarly, the hourly rate (Median) was 11.6% in 2020 down to 9.1% in 2021 (this is now 8.2 data for March 2022).

Data above have been extracted from GPG website where Trusts have published their data although recent data covering for March 2021/2022 are not available yet, hence not possible for us to benchmark our recent figures.

5. ETHNICITY PAY GAP INFORMATION (March 2022)

The trust is exploring ethnicity pay gap for the first time this year, further analysis will follow to explore gaps relating to difference ethnicities and driving factors associated with the gap. The average and median hourly rate does favour the Black, Asian and Minority Ethnic (BAME) staff across our workforce when data are all put together. The Nuffield Trust 2021 report suggested that disproportionate pay of Doctors and Consultants in NHS as a key factor. https://www.nuffieldtrust.org.uk/files/2021-04/nuffield-trust-ethnicity-pay-gap-web3.pdf

Ethnicity pay gap cumulative data

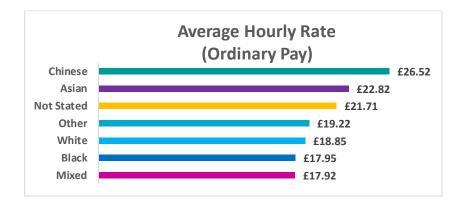
Ethnicity	Avg. Hourly Rate	Median Hourly Rate
BAME	£20.87	£17.47
White	£18.85	£15.87
Difference	£2.02	£1.60
Pay Gap %	9.68%	9.16%

Ethnicity pay gap professional groups

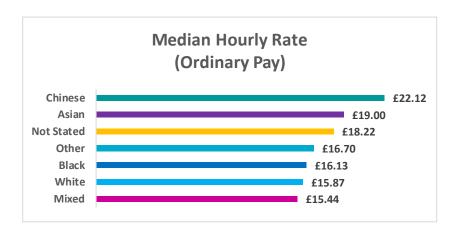
	Medical & Dental Avg Hourly Rate	AFC Avg Hourly Rate	Trust Pay Avg Hourly Rate
BAME	£35.94	£17.12	£58.77
White	£41.23	£16.78	£67.30
Difference	-£5.29	£0.34	-£8.53
Pay Gap %	-14.72%	1.99%	-14.51%

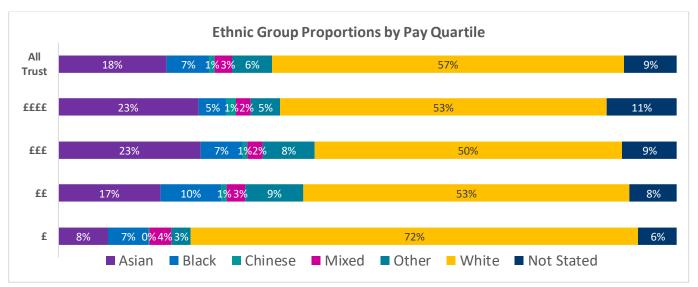
^{*} Medical & dental 865 staff, AFC 5290 &Trust pay 11 staff*

For every £1 that the average Black, Asian and Minority Ethnic (BAME) employee earned, the average White employee earned £0.97



For every £1 that the median BAME employee earned, the median White employee earned £0.92





- **Highest Quartile (££££):** 53% are white, 23% Asian, 5% Black, 1% Chinese, 2% mixed, 5% other and 11% not stated.
- Upper middle Quartile (£££): 50% are white, 23% Asian, 7% Black, 1% Chinese, 2% mixed, 8% other and 9% not stated
- Lower middle Quartile (££): 53% are white, 17% Asian, 10% Black, 1% Chinese, 3% mixed, 9% other and 8% not stated
- Lower Quartile (£): 72% are white, 8% Asian, 7% Black, 0% Chinese, 4% mixed, 3% other and 6% not stated.

Variations of Ethnicity Pay gap amongst the 20 represented Ethnic Groups

Ethnicity	Headcount of Employees	Average Hourly Rate
R Chinese	52	£26.52
H Asian or Asian British - Indian	478	£25.79
J Asian or Asian British - Pakistani	111	£24.74
B White - Irish	69	£23.21
S Any Other Ethnic Group	175	£22.24
C3 White Unspecified	116	£21.93
Z Not Stated	526	£21.71
P Black or Black British - Any other Black background	49	£21.20
C White - Any other White background	240	£21.19
L Asian or Asian British - Any other Asian background	309	£20.20
E Mixed - White & Black African	45	£19.26
K Asian or Asian British - Bangladeshi	44	£18.54
A White - British	2990	£18.50
LK Asian Unspecified	106	£18.45
N Black or Black British - African	238	£18.13
M Black or Black British - Caribbean	68	£17.55
F Mixed - White & Asian	43	£17.00
SC Filipino	214	£16.60
D Mixed - White & Black Caribbean	44	£15.34
PC Black Nigerian	46	£14.34

The previous figure is the representation by ethnic groups which shows are variations with regards to different ethnicity. The black Nigerians are represented on the lowest Average Hourly Rate and other groups are black (British Caribbean and African, mixed white and Asian, Filipino and mixed white and Black Caribbean.

On the other hand, Chinese are represented on the highest Average Hourly Rate and other groups, are Asian or Asian British Indian, Asian or Asian British Pakistani, White Irish, Any Other Ethnic Group and White Unspecified. We are also seeing the huge gap between the lowest pay Average Hourly Rate (£14.34) and the highest Average Hourly Rate (£26.52).

6.SUMMARY OF KEY FINDINGS ON THIS REPORT

- 1. Overall the Trust representation data on ratio of males to females (% of staff group and % of total Trust) has not changed significantly.
- 2. The gender pay gap for average ordinary earnings for women in 2022 is 22.8% less than for men; this is over 2% better than the data for 2021 and a 4% improvement since 2019.
- 3. The gender pay gap for median ordinary earnings for women is 8.2% less than for men; this is a 1% improvement in comparison to 2021 and over a 3% improvement since 2019.
- 4. Trust GPG data demonstrates Men are still highly represented in higher paid jobs and data for

March 2022 shows men make up of 35.2% of colleagues with the highest quartile of pay.

- 5. The most significant gender pay gap, in favour of males continues to be in Administrative and Clerical roles, Additional Clinical Services and Medical & Dental staff groups.
- 6. Data suggests there is a positive gender pay gap for Agenda for Change employees' (in favour of females), whereas medical and dental staff group's gender pay gap still shows a in favour of males.
- 7. The gender pay gap data for mean average bonus earnings shows women's bonus payments are, on average, 21.6% less than their male colleagues. This is an increase of 5.5% on the previous years' data and an increase of 5.8% on the data from two years' ago.
- 8. Benchmarking ourselves against other similar Trusts in the East of England Region provides a positive picture, as East & North Herts sits in the second position just after Cambridge University Hospital.
- 9. The trust is exploring ethnicity pay gap for the first time this year, data shows there are variations with regards to different ethnicity. The black Nigerians are represented on the lowest Average Hourly Rate whilst colleagues from Chinese, have the highest Average Hourly Rate.
- 10. Ethnicity Pay gap shows a huge gap between the lowest Average Hourly Rate (£14.34) and the highest Average Hourly Rate (£26.52).

In our gender pay gap report in 2021 we align ourselves to a number of actions to address the Gender Pay Gap. Increased promotion of flexible working arrangements is beginning to happen and is expected to make an impact in later years.

Below are some of the actions to implement and use quality improvement methodologies

Effective actions		Promising actions		Actions with mixed results	
GPG Task & Finish Group	Leads for this work stream Data integrity Deep dive on the data to understand issues and offer guidance on actions	Other Policies	Review the existing Menopause and any other relates policies	Training	Equity & Inclusion covering Public Sector Equality duty Linking with Cultural Intelligence work stream
Flexible Working Policy	Work with Staff Networks to review the existing policy Review existing data on applicants	Intersectionality	Ethnicity GPG to explore the impact of known inequalities and lack of representation at senior levels Explore data based on	Leadership & development	Review the impact of internal & External offers in view of career progressions

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			Disabilities			
Inclusive recruitment and selection	Link with existing Inclusive recruitment & Selection work stream	Mentoring & Sponsorship	Link with Reciprocal Mentoring for inclusion and other mentoring support available	Offer Networking Programmes	Career Networking such as Women in Leadership	
Encourage salary negotiations	Review any existing salary range the Trust if offering	Career progression	Support available for career progression with an inclusion lens	Set Internal targets	Deep dive analysis which can support with Target setting – discussed at the focus group	
Clinical Excellence Awards	Deep dive on the data and the process – discussed at the focus group	Accountability (People Committee)	Agreed actions for progress to be monitored and reported quarterly to the new Trust People Board.	Raising Awareness	Utilise range of Communication to raise an awareness	

Appendix 1 Details on how calculations are completed.

For the calculation of **ordinary pay** the following has been taken into consideration:

- Basic pay
- Paid leave, including annual, sick, maternity, paternity, adoption or parental leave (except where an employee is paid less than usual or nothing because of being on leave)
- Area and other allowances (N.B. the Trust, due to its sites geographical location, awards outer, fringe and no High Cost Area Supplement, depending on employees' main base of work)
- Shift premium pay, defined as the difference between basic pay and any higher rate paid for work during different times of the day or night
- Pay for piecework

The calculation of an ordinary pay does not include any of the following:

- Remuneration referable to overtime.
- Remuneration referable to redundancy or termination of employment
- Remuneration in lieu of leave
- Remuneration provided otherwise than in money.

For the calculation of **bonus pay** the following has been taken into consideration:

- Any remuneration that is in the form of money, vouchers, securities, securities options, or interests in securities, and
- Relating to profit sharing, productivity, performance, incentive or commission.

The calculation of a bonus pay does not include any of the following:

- Ordinary pay
- Remuneration referable to overtime
- Remuneration referable to redundancy or termination of employment
- Remuneration in lieu of leave

The following staffs have been excluded from the Gender Pay Gap calculations as per the established national guidance:

- Those staff on no pay/reduced pay due to sickness absence
- Those staff on no pay/reduced pay due to maternity/paternity absence
- Staff on external secondment
- Bank/Agency staff

