



## Annual Report and Accounts 2018/19

Registered Charity in England and Wales no.1053338



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## Chairman's Statement



I am delighted to be presenting this year's Annual Report for East & North Hertfordshire Hospitals' Charity on behalf of the Trustee. 2018/19 has been an incredibly successful year with a total income of £1,203k and costs and expenditure of £1,811k (£1,515k spent on charitable activities).

We are honoured to report that donations from our local community, businesses and trusts and foundations have increased by 40% since last year. We are so grateful for the continued support of our donors, it is thanks to them that we can make a difference across all four of our sites.

The Charity Trustee Committee continues to receive requests to fund equipment and services which our staff know will enhance the experience of their patients. All requests are assessed to ensure we continue to meet our charitable objectives whilst adhering to our donors' wishes. You can read about the projects we have funded this year in the body of this report. They range from a video to promote the warning signs of sepsis in a memorable way for people with learning disabilities, to a new MRI scanner and X Ray machine; ensuring our patients can be seen faster and more comfortably.

We were overjoyed to hear that our Lister Butterfly service was the winner of the NHS70 Parliamentary Awards for care and compassion. The award was presented to the Butterfly Service Co-ordinator at the House of Commons on the 5th July 2018.

Sir Oliver Heald quoted "To have company and support as a patient approaches the end of life is very important. The Butterfly Volunteers provide this comfort of having someone to talk to and be with as the end nears. I nominated the Butterfly Volunteers as I consider this to be compassionate support of the highest order."

We are immensely proud of the service and all we have achieved this year.

Thank you

**Bob Niven**

Chair of the Charity Trustee Committee  
On behalf of the Corporate Trustee



The financial statements as audited by the independent auditor for the year ended 31 March 2019, have been prepared in accordance with the Charities Act 2011 and the Charities Statement of Recommended Practices (FRS102).

## About the Charity



East and North Hertfordshire Hospitals' Charity exists to create the best possible experience for all patients within the East and North Hertfordshire NHS Trust (ENHT). The four hospitals we support within the ENHT are the Lister in Stevenage, the New QEII in Welwyn Garden City, Hertford County in Hertford and Mount Vernon Cancer Centre in Northwood, with more than 500,000 people cared for at our hospitals every year.

We raise funds to purchase the very best kit and equipment, we raise funds so that our staff can undertake leading-edge research, and we raise funds to purchase those special extras, all of these ensuring our patients receive gold-standard treatment and care whilst at one of our four hospitals. Importantly, we only fundraise for projects that are outside of statutory funding responsibilities, everything we do goes above and beyond.

As a charity we are fortunate to receive support from patients saying thank you for the care they received, friends and family that wish to remember a loved one, dedicated fundraisers taking part in a whole host of events, trusts, foundations and corporates that believe in our vision, and legacies from those that are passionate about ensuring our work continues in the future.

Our unique status as a hospitals' charity means we have unrivalled access to the Hospital environment, and we use this to deliver highly impactful projects across the health spectrum, leading us towards our vision of making ENHT one of the best healthcare providers in the country.

“

We are dedicated to making a real positive difference to the care and experience of our patients and carers. Our Hospital Charity supports us to do this by providing equipment and services above and beyond the remit of the NHS, helping to create a more comfortable journey for our patients”

James, Uro-oncology Nurse

### April

Lister Butterfly service spends 2405 minutes with patients in 1 month & they receive nomination for NHS70 parliamentary award!



### July

500 staff celebrate NHS 70th Birthday with special guest Lord-Lieutenant Robert Voss CBE



### May

Lister Butterfly service wins region NHS70 parliamentary award and are shortlisted for the national award



### August

We launched our capital appeal - Lister Neonatal Big Build - creating a home from home for parents on the the Neonatal Unit



### June

LJMC celebrates 25 years since it first opened its doors



### September

Over 1,200 adults and children take part in the Charity's flagship fundraising even



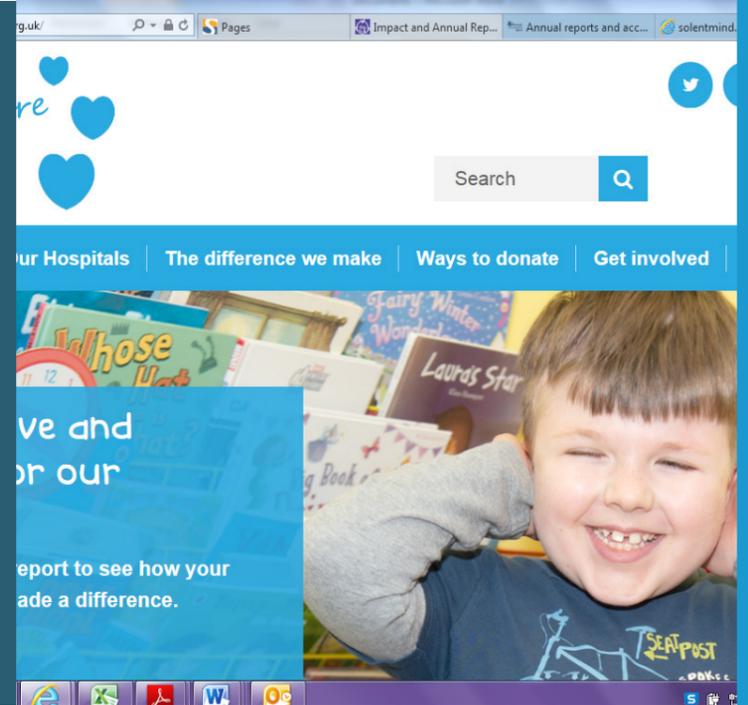
# October

270 staff and volunteers attend the Staff Awards where they are recognised for their dedicated work



# January

Charity launches their brand new website!



# November

The Twin Towns Foundation join us in launching the specialist urology chair and ultrasound service



# February

Thanks to donations Charity fund Anne Hunt to complete a Doctoral research into Sepsis diagnosis of patients with disabilities



# December

Thanks to donations the Charity were able to purchase a MRI machine at the Lister



# March

Hospital Charity purchases life-saving liver scanner thanks to donations from local Rotary Clubs



## Our performance



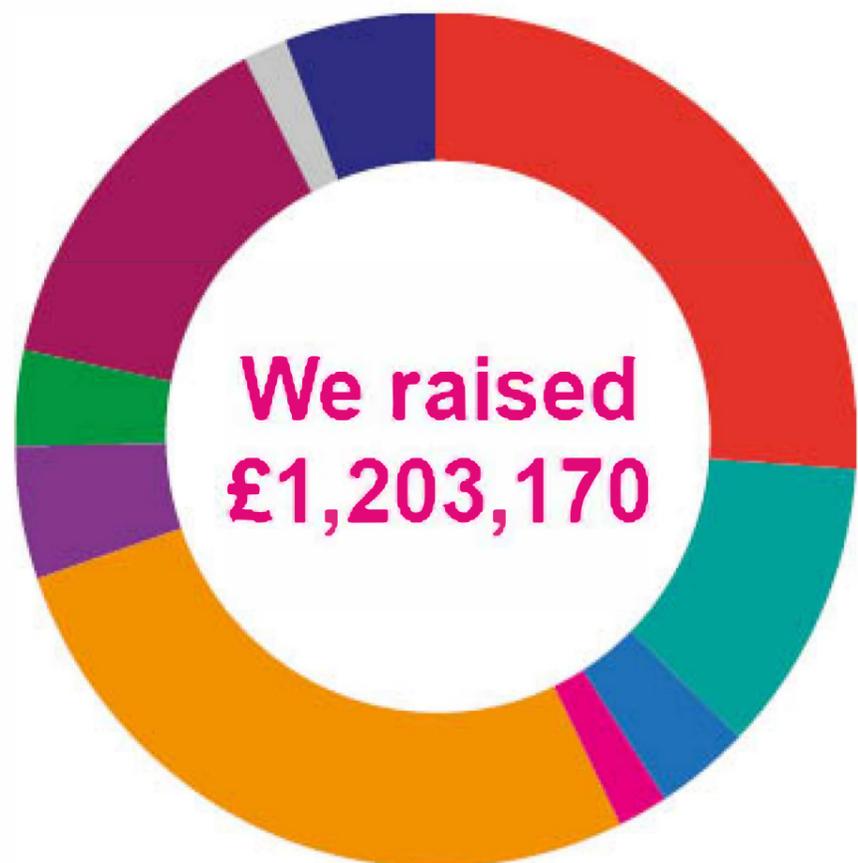
## The year ahead

We said we would	We did it!
Build a new website	The new charity website launched in January 2019 <a href="http://www.enhhcharity.org.uk">www.enhhcharity.org.uk</a>
Deliver a number of events thank our donors and valued staff and to promote our charity and	We were proud to hold celebration events for our Butterfly Volunteers, the Lynda Jackson Macmillan Centre, the NHS70th birthday party, as well as host our 2018 Staff Awards.
Continue to deliver our wonderful Butterfly Service and Volunteering service at Mount Vernon	Our Butterfly Service made 1890 visits over the year, spending 630 hours supporting dying patient and their families. The service won the NHS70 Parliamentary Awards for care and compassion. Our volunteering service at MVCC recruited 42 new volunteers, bringing their total to 250 volunteers supporting patients and staff.
Launch a capital appeal for our neonatal unit	The 'Big Build' capital appeal was launched in August 2018 to extend the patient and family room in the neonatal unit, creating a home from home, this has raised £300k already!
Better show the difference our Charity has made	We are proud of the 2018 impact report, which details many of the incredible projects we have funded over the year. We have had well attended plaque unveilings celebrating the purchase of the new MRI machine, equipment for prostate patients, new rooms for teenage patients who have cancer and the purchase of the X ray machine.

In line with our Charity Strategy we aim to:

- Organise a mass participation event for our staff and supporters
- Continue to hold events to thank our incredible staff
- Set up a new fundraising committee to fundraise for mens health projects
- Complete our Big Build fundraising campaign
- Design a number of exciting fundraising appeals

We raised **£1.20m**



A breakdown of where our money came from in 2018/19

**£316k The local community**

including fundraisers and challenges such as the Moor Park 10K, bike rides and a rowathon!

**£133k Donations**

from grateful patients and their loved ones

**£43k Philanthropic donations**

of £1,000 or more to our fantastic projects

**£24k Our staff lottery**

played each month by our staff supporters

**£326k Trusts and Foundations**

who make donations to charitable causes

**£57k Local Corporates**

who sponsor events and support their employees to fundraise for us

**£44k Donations**

in memory of a loved one

**£173k Legacies**

that patients have kindly left in their will

**£17k Merchandise**

such as our Christmas Cards at the LJMC

**£70k Interest and dividends**

from our investments

We spent

**£284,811**

on fundraising

We spent

**£1,515,490**

on charitable activity



**£120k Volunteering services;**

Our award winning Butterfly volunteers spent 630 hours supporting dying patients and their families at the Lister and our 250 volunteers at Mount Vernon Cancer Centre continued their excellent support to patients and staff. 42 new volunteers were welcomed to MVCC including a Yoga therapist and weekend ward receptionists.

**£112k Research;**

each year charitable funds enable us to recruit additional staff to support our research programmes.

**£260k Lynda Jackson Macmillan Centre;**

last year LJMC delivered over 300 complementary therapy sessions and saw over 10,000 interactions in their drop in centre, supporting cancer patients to have lower stress levels, feel more comfortable and have increased confidence and carers at all stages of their cancer journey.

**£47k Staff Training;**

Over 20 training sessions were provided, ranging from one day courses, to team workshops and also degrees, enabling the Charity to support valued staff to which enhance their knowledge above and beyond the obligation of the NHS.

**£139k Governance Costs**

**£837k to enhance patient experience;**

including a new MRI scanner; a Precision Point machine for urology; summer parties for children with cancer; a fibroscanner; new play equipment for children; reclining chairs for the maternity unit; our innovative Sepsis video for people with learning disabilities, and equipment for the neonatal unit.



## How we went above and beyond for our patients



Thanks to the generosity of our supporters we were able to fund many incredible projects, some of which are featured in the following pages.

All of our projects are suggested by clinical staff, who work with us to ensure we spend donations in the most effective and efficient way, to benefit patients across Hertfordshire and some of Bedfordshire.

We strive to make our good services great, great services exceptional, and exceptional services world class, helping East and North Hertfordshire NHS Trust reach its objective of being among the best healthcare providers in the country

“

*Having Ipads and TV's helps to make the children we treat feel more comfortable, creating a better hospital experience.*

*These small purchases by the Charity have made a huge difference.*

”

**Stephen**, Deputy Nursing Services Manager



CHILDREN

## Enhancing children's experience

We have funded many projects for all the children we treat, including putting on a number of fun events including a trip to the bowling alley.

The Children and Young People with Diabetes team hosted a Christmas party for 68 children along with their families, allowing them to spend hours dancing and having fun with other young people.

Ipads were purchased for our children's specialists, allowing them to distract their young patients whilst they are waiting for their treatment. New TV's were also brought for the children's emergency department, keeping the children entertained whilst they are on the ward.



**30,000**  
children treated on  
the children's ward  
each year



“

*By providing a safe space where children are able to play, mothers will feel more relaxed attending their antenatal, gynaecology and paediatric appointments.*

”

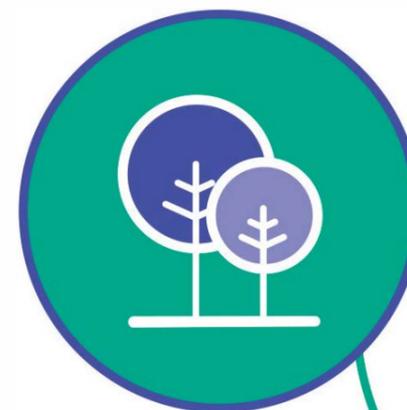
**Victoria Barton,**  
antenatal and newborn  
screening co-ordinator



## Children's Garden

A brand new children's play area was opened at in the antenatal unit the Lister, providing a safe space for children to play whilst mothers attend their appointments.

The garden lets children run around outside and climb on the play equipment, keeping them entertained.



Over **7,000**  
parents could  
benefit from the  
garden each year

“

*For me happiness is love, not just receiving it but also being able to give it, to share it. Being with a person at the end of life is a privilege and I hope it makes a difference to their lives, as little that it maybe.*

”

**Butterfly volunteer**



**VOLUNTEERS**

## The Butterfly service

31 volunteers provided this service 7 days a week, 52 weeks a year.

The butterfly volunteers supported dying patients, their families and their friends at the end of their life, offering comfort and companionship.

**In 2018/19:**

- 518 patients were referred to the service
- 1,890 visits made by the butterfly volunteers
- 630 hours spent supporting dying patients and their families



**630**

hours spent supporting dying patients and their families

**1**

**Winner**

NHS70 Parliamentary Awards for care and compassion 2018

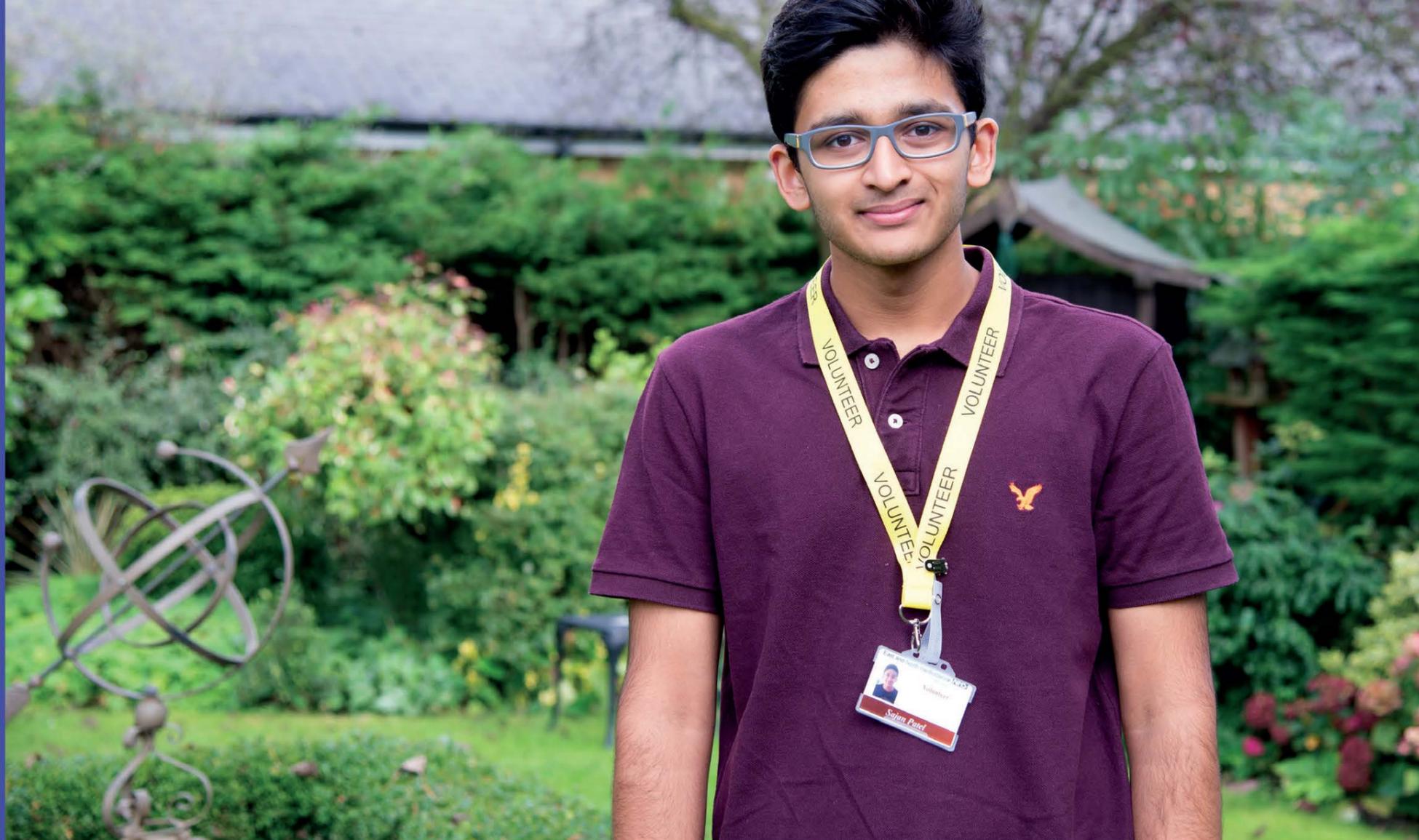


“

*Volunteering has helped me personally build my confidence and reinvigorated my passion for all things routed in health and wellbeing – a subject which is so important for all of us in this stressful world.*

”

**Volunteer**



## Volunteering

The charity funds the Community Engagement team at Mount Vernon Cancer Centre

During the year we welcomed 42 new volunteers to the cancer centre including:

- a yoga therapist delivering breathing exercises to patients,
- weekend ward receptionists
- volunteers delivering health and wellbeing events

Our 250 committed volunteers supported both our patients and staff throughout the year. Our volunteers built their confidence and developed new skills, which allowed our busy staff to focus on our patient's needs.



Over **250**  
dedicated  
volunteers

“

*Thanks to this kit procedures can now take place outside of the main theatre. Meaning they are less intimidating and we can create a more relaxed environment for our patients.*

”

**Jim,**  
Consultant Urological Surgeon



This new equipment will provide over  
**170**  
biopsies a year



## Advanced urology equipment

We purchased a urology device called PrecisionPoint, allowing us to transform the prostate cancer pathway and improve our patient experience.

This new state-of-the-art equipment enables procedures to take place outside of the main theatre.

This new method for diagnosing prostate cancer will put the Lister at the fore front of modern diagnostics.

This was made possible thanks to the generosity of The Twin Towns Foundation and a generous grateful patient.



“

*The fibroscan machine is a safe, accurate and convenient method of measuring liver damage.*

*The purchase of this machine would not have been possible without the support of the Hospital Charity.*

”

**Dr. Greenfield,**  
Consultant



## Life-saving fibroscanner

We purchased a scanner that can spot the early signs of liver damage, allowing us to launch a fibroscan service which will help thousands of local patients treated at the Lister, the New QEII and Hertford County.

The Fibroscanner is a non-invasive procedure that measures liver scarring – providing a five minute, painless test with instant results.

The scanner is mobile and will be used in clinics at GP surgeries so liver scarring can be spotted much earlier in diagnosis, preventing further damage.

This was made possible thanks to the generosity of local Rotary groups and Rotary International.

Over **100**  
referrals every  
month thanks  
to this scanner



“

*We are so grateful to the Hospital Charity for funding the scanner. It will make a huge difference to our patient experience.*

”

**Julie Charlwood,**  
Radiology Operation Lead



## MRI Scanner

A new MRI Scanner at the Lister has enabled our clinical team to produce higher quality images for our patients. As a result the scans are quicker, reducing patient waiting time and improving patient experience.

The new scanner has also allowed our clinical team to decrease the sound of the machine and play music which has helped to keep patients calm, especially those with claustrophobia.

Over  
**7,600**  
patients scanned  
every year



“

*The Hospital Charity makes a real difference as we strive to deliver a world class cancer service from the Lister Macmillan Cancer Centre and Mount Vernon Cancer Centre*

”

**Maggie,**  
Deputy Head of Nursing (Cancer)



## Helping people with Cancer

We strive to deliver an excellent cancer service in Hertfordshire to support patients when they are being treated at our Hospitals.

Our charity have helped to fund new scalp coolers at the Mount Vernon Cancer Centre which prevent hair loss for patients with certain cancers, giving patients a feeling of hope and confidence during their cancer treatment.

We have also purchased two ultrasound machines at the Lister enabling our staff to insert catheters more effectively, improving patient experience during chemotherapy.

Our charity have funded specialist chairs, two 2 seater sofas and a small table to create a private space at Mount Vernon Cancer Centre. The area will be used by 300 patients each year receiving treatment for head, neck and thyroid cancer.

Over **20,000**  
patients treated  
every year at LMCC  
and MVCC



“

*With the recent development in radiotherapy technologies, integrating MRI imaging into our routine radiotherapy planning can improve patient cancer management. The lasers purchased by the charity were specifically designed to be used in our state of the art MRI unit, and support our ongoing commitment to deliver excellence and continuous improvement.*

”

**Jagdeep,**  
 Divisional Chair for Cancer



## Laser system for MRI

A laser system for the new MRI scanner in the radiotherapy department at Mount Vernon Cancer Centre enabled us to maximise recent developments in radiotherapy technologies.

The laser system guarantees that patients are positioned in the exact same position in the MRI scanner as they were in any previous scans. This ensures the scan is precise and accurate making it the best possible experience for our patients.

Over  
**5,000**  
 will benefit from  
 this new laser  
 system  
 each year



“

*Quite early on in my treatment, I was told about the Lynda Jackson Macmillan Centre at Mount Vernon Cancer Centre. I walked through the door of the Lynda Jackson Macmillan Centre and was greeted with a warm welcome and a cup of tea.*

*Here I was able to get the correct advice and the right support; I felt as if someone had taken hold of my hand and held it all through my journey. As a patient I was overwhelmed by everyone's generosity of spirit.*

”

## Lynda Jackson Macmillan Centre

We fund complementary therapies and information and support services provided at the LJMC, supporting thousands of cancer patients and carers at any stage of their journey.

This enabled us to help patients and carers to:

- Have lower stress levels
- Feel more comfortable
- Have increased confidence
- Be better equipped with coping strategies
- Be better informed on potential side effects



Over  
**3,000**  
complementary  
therapy  
sessions

Over  
**10,000**  
interactions  
in the  
drop in centre

In 2018/19  
the benefits advisor  
supported over 360  
people to apply for their  
financial entitlement,  
resulting in over  
**£800,000** being  
successfully  
claimed

Thanks to the generosity of our committed donors to LJMC we are able to fund these services year on year.



CANCER

“

*By providing a comforting environment that feels more like a home, our midwives are better able to support a positive birth experience, helping mothers to feel less anxious.*

”

**Katie,**  
Head of Midwifery and Gynaecology



## Maternity

We funded new equipment in the unit to create a comforting and home from home environment for our mothers and expectant partners.

New bedside reclining chairs were purchased which has allowed companions to stay overnight. The specialist chairs have allowed families to stay together, reducing feelings of isolation for the mother.

**5,500**  
babies delivered  
every year



“

*Thanks to the Charity who provide equipment like the headphones, families can easily spend as much time as possible with their new babies.*

”

**Del,**  
Deputy Nursing Services Manager



## Neonatal Unit

We funded new equipment so that families could spend as much time as possible with their poorly babies.

Headsets were purchased for parents which allowed them to stay in the room whilst confidential handovers are taking place, meaning parents don't have to leave their baby.

Four breast pumps were also purchased, allowing mothers to provide their newborn babies with their breastmilk during their stay in hospital.

We are fortunate to be supported by 'The Lister Neonatal Unit Families Group', a group of over 100 dedicated parents who fundraise for the unit.

**900**  
poorly babies cared  
for every year



“

*By raising awareness of the warning signs, people with a learning disability and their families can recognise the symptoms of sepsis.*

*We sincerely believe this could save lives.*

”

**Anne,**  
Sepsis Lead Nurse, Lister Hospital



## The Sepsis song

We funded the production of a video that raises awareness of the warning signs of sepsis in a memorable way for people with learning disabilities, their carers and their family.

The song was performed by the Purple All Stars, a Hertfordshire based group of people with learning disabilities that use creative arts to teach others about the health needs of people with learning disabilities.

This project was made possible thanks to funding from the Big Lottery Fund.

This song can reach the **36,000** people with a learning disability in Hertfordshire





“

*These courses are above and beyond the obligation of the NHS and so important in enabling us to strive towards excellence for our staff and patients*

”

**Emer,**  
Continuing Professional Development Nurse



## Helping our staff to be the best

We provided training and development opportunities which go above and beyond the remit of the NHS for the 5,500 staff employed by the Trust.

Staff attended courses including:

- Bowel cancer study day
- Enhancing communication skills in health and social care
- Improving cancer services across the NHS
- Head and neck cancer workshops
- Supporting children with special education needs

20 training sessions were delivered in 18/19, varying from one day courses, team workshops and degrees.



# Structure, Governance and Management

The Charity has a Corporate Trustee, the East and North Hertfordshire NHS Trust. The NHS Trust Board of Directors, which comprises six Non-Executive Directors (including Trust Chair) and five Directors, represent the NHS Trust in this matter. The NHS Trust Board, as Corporate Trustee, delegates responsibility to a Board Committee, the Charity Trustee Committee (CTC). This committee meets at least four times a year and the Chair of the Committee reports to the Trust Board, as Corporate Trustee, following each meeting.

The strategy of the East & North Hertfordshire NHS Trust Charitable Fund is to support East & North Hertfordshire NHS Trust by providing funds to benefit patients including provide staff training to further develop our services and support staff to feel valued. It does this by purchasing supplementary and complementary equipment or services that the Trust is unable to provide funding for through exchequer sources. The Charity carries out fundraising activities and relies upon the generosity of patients and their relatives and other donors who are familiar with, or who are sympathetic and generous in their support to, their local NHS service.

The Head of Charity is responsible for the day to day management of charitable funds, working with individual fund managers to ensure the funds are spent in line with service priorities and donor wishes. The Trustee relies on these staff to ensure the effective use of charitable funds earmarked for their clinical areas by applying their local or specialist knowledge.

## Trustee responsibility in relation to the financial statements

The Charity Trustee is responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Charity Trustee to prepare financial statements for each year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principals in the applicable Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements:
- the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and of the provisions of the Trust Deed. They are also responsible for the safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustee is responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

## Constitution, objects and power

The Trustee has been appointed under section 11 of the NHS and Community Care Act 1990. The East and North Hertfordshire NHS Trust Charitable Funds held on trust are registered with the Charity Commission, number 1053338. The objects of the Charity are prescribed by section 93 of the National Health Service Act 1977 - in particular for any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the East and North Hertfordshire NHS Trust. All new Trustees are given appropriate induction on their responsibilities as a Trustee, as laid down in guidance by the Charity Commission.

## Risk management

The Charity Trustee Committee, on behalf of the Trustee, ensures that the Charity has met its obligations for risk management as set out in the Trust's Risk Management Strategy. It has a framework for risk identification and has reviewed the strategic business and operational risks that the Charity faces. The Trustee regularly reviews the risks and the Charity Management Team ensures actions are taken to mitigate the risks and monitor these. The Charity will continue to review and strengthen its governance arrangements during 2018/19.

## Public Benefit Statement

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 and have due regard for the Charity Commission's general guidance on public benefit. Our Charity's objective is to support any charitable purpose relating to East and North Hertfordshire NHS Trust, including research. The Trustees ensure that this purpose is carried out for public benefit by working to the following aim. 'Our Charity's core function is to make a real positive impact on patient care within our Trust. We continue to help our hospitals innovate, improve and, most importantly, provide excellent care to our community above and beyond NHS funding. By supporting great science, excellent patient care and staff well-being within the East and North Hertfordshire NHS Trust, we are helping our local community to be healthier by providing the best care we can.'

The Charity does not provide facilities directly to the public but provides facilities for the hospital and, in so doing, for the patients and staff of the hospitals.

## Reserves and reserve policy

The Trustee recognises its obligation to ensure that funds received by the Charity should be spent effectively in accordance with the funds' objectives. The Charity's reserves comprise those funds that are freely available for its general purposes. The reserves are held at a level that will enable the charitable fund expenditure. The Trustee considers it prudent that reserves should be sufficient to avoid the necessity of realising fixed assets held for the Charity's use.

## Investment Policy

The Investment Policy is to ensure the creation of sufficient income and capital growth to enable the Charity to carry out its purposes consistently year by year with due and proper consideration of future needs and maintenance of, if possible, an enhancement of the value of the invested funds while they are retained. With regard to investments, the Trustee excludes the tobacco sector, as defined by those companies that derive their income from such trading. The Trustee also excludes companies that derive more than 10% of their revenues from the manufacture of alcoholic beverages, armaments, gambling, high interest rate lending or pornography.

## Expenditure on Charitable Activities

During the year the Charity paid £1,515k for the benefits of the patients of East & North Hertfordshire NHS Trust and comprised of:

## Patient welfare and amenities

Patient welfare expenditure totalled £321k and includes smaller equipment directly relating to improve patients care and staff costs to support cancer patients and their families at LJMC and MVCC.

## Staff education, welfare and amenities

Staff education totalled £47k and helped to finance staff education, training and development which is over and above what is required by the NHS. This training helped to equip staff with additional relevant skills to improve patient care and treatment.

## Research expenditure

The Charity funded research expenditure of £112k and helped with specific research activities at MVCC.

## Wi-Fi Project

The hosting of the Wi-Fi service was £13k and was Provided at Lister Hospital and LJMC. The service is providing patients with free access to the internet resulting in improved connectivity during their stay at the hospitals.

## Voluntary Services

The Community Engagement Service consisted mainly of Staff cost expenditure and totalled £91k. The team supports the volunteers at MVCC.

The Butterfly Project provide end of life service at Lister Hospital for which expenditure totalled £29k. The vision for the Butterfly Volunteer project is to provide one to one compassionate listening, comfort and companionship for patients who have been identified by the multidisciplinary team as being in the last few days and hours of life, particularly for those with few or no visitors who would otherwise be alone.

## Capital equipment and building projects

The total expenditure on capital equipment and building projects of £763k includes the purchase of an MRI for Lister Hospital, X-Ray for Hertford County Hospital and various smaller equipment items including doppler's, ultrasound machines and a call bell system at MVCC.

## Governance costs and overhead costs for raising funds

The Charity expended £139k on governance and overheads which consists of finance support staff costs, stationary, audit fee and salary for Head of Charity.



## Reference and administrative information

### Corporate Trustee

East and North Hertfordshire NHS Trust

### Principal Office

Management Suite  
Lister Hospital  
Coreys Mill Lane  
Stevenage  
SG1 4AB

### Auditors

BDO LLP  
16 The Havens Ransomes Europark Ipswich  
Suffolk IP3 9SJ

### Bankers

Lloyds Bank Plc Stevenage Branch 3 Town Square  
Stevenage  
SG1 1BG

### Investment advisors

Rathbone Brothers PLC  
8 Finsbury Circus  
London  
EC2M 7AZ

### Charity Number

1053338

## Corporate Trustee

The Charity is the legal responsibility of a Sole Corporate Trustee – East and North Hertfordshire NHS Trust. The Non-Executive and Executive Directors for the Trust for the year ending 31<sup>st</sup> March 2019 were as follows:

<b>Ellen Schroder*</b>	<b>Chair</b>		
<b>Nick Carver</b>	<b>Chief executive</b>	<b>Martin Armstrong*</b>	<b>Director of Finance</b>
<b>Bob Niven*</b>	<b>Non-executive director</b>	<b>Bernie Bluhm</b>	<b>Interim Chief Operating Officer</b>
<b>John Gilham</b>	<b>Non-executive director</b>	<b>(until June 2018)</b>	
<b>(until June 2018)</b>		<b>Kate Lancaster*</b>	<b>Director of Strategy</b>
<b>Val Moore*</b>	<b>Non-executive director</b>	<b>(until January 2019)</b>	
<b>Nick Swift</b>	<b>Non-executive director</b>	<b>Rachael Corser*</b>	<b>Director of Nursing</b>
<b>(until October 2018)</b>		<b>Sarah Brierley</b>	<b>Interim Director of Strategy</b>
<b>Jonathan Silver</b>	<b>Non-executive director</b>	<b>(from January 2019)</b>	
<b>Peter Carter</b>	<b>Non-executive director</b>	<b>Susan Young</b>	<b>Interim Chief People Officer</b>
<b>(from September 2018)</b>		<b>(from February 2019)</b>	
<b>David Buckle*</b>	<b>Non-executive director</b>	<b>Julie Smith</b>	<b>Chief Operating Officer</b>
<b>(from September 2018)</b>		<b>(from June 2018)</b>	
<b>Karen McConnell</b>	<b>Non-executive director</b>		
<b>(from January 2019)</b>			
<b>Mike Chilvers</b>	<b>Medical Director</b>		
<b>Tom Simons</b>	<b>Chief People Officer</b>		
<b>(until February 2019)</b>			

The Board delegates responsibility for oversight of the Charitable Funds to the Charity Trustee Committee, the membership of which comprised of those members annotated with an\*

## Finance Report

### Finances

In the 2018/19 financial year the Charity received a total income of £1,203k - £776k of donations, grants and legacy income, £357k from other trading activities and investment income of £70k. The Charity is indebted to the generosity of patients, their families and carers, well-wishers and friends who have donated so generously to the work of the Charity.

The overall financial performance of the Charity recorded a net decrease in funds of £511k compared to the previous years increase due to the purchase of large pieces of equipment and decrease in legacies income. The valuation of the investment fund has been valued at £97k higher than at the start of the year. This increase is due to market performance.

### Events since the year end and future plans

The Trustee does not expect any significant changes in the objectives of the Charity in the forthcoming year and intends to continue to manage all charitable income and expenditure within best practice guidelines of the Charities Commission. The Trustee continues to be mindful of the impact that NHS priorities may have on current charitable fund priorities.

In line with the 2017 – 2020 Charity Strategy the new staffing structure is now in place and the Trustee expects to see significant progress towards our strategic aims in 2019/20.

## Statement of Trustee's Responsibilities

The Trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Charity law requires the Trustee to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the net income or expenditure, of the Charity for the year. In preparing those financial statements the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is also responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and regulations made thereunder. The Trustee is also responsible for safeguarding the assets of the Charity and therefore takes reasonable steps for the prevention and detection of fraud and other irregularities.

### Auditors

The Trustees declare that:

- a) so far as each of the Trustees at the time of the report are aware, there is no relevant information of which the Auditors are unaware, and
- b) they have taken all steps they ought to have taken to make themselves aware of any information and to establish that the Auditors are aware of this information

By Order of the Trustee:

(Signed) ..... Date:  
Chief Executive – East and North Hertfordshire NHS Trust

(Signed) ..... Date:

# INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEE OF EAST AND NORTH HERTFORDSHIRE CHARITABLE TRUST

## Opinion

We have audited the financial statements of East and North Hertfordshire Charitable Trust ("the Charity") for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions related to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustee's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustee has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## Other information

The other information comprises the information included in the Chairman's Statement and the Trustee's Report, other than the financial statements and our auditor's report thereon. The Trustee is responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion;

- the information contained in the financial statements is inconsistent in any material respect with the Chairman's

Report and the Trustee's Report; or

- adequate accounting records have not been kept by the Charity; or
- the Charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

## Responsibilities of Trustee

As explained more fully in the Statement of Trustee's Responsibilities, the Trustee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustee either intends to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

## Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 149 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's ("FRC's") website at:

<https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

## Use of our report

This report is made solely to the Charity's trustee, as a body, in accordance with the Charities Act 2011. Our audit work has been undertaken so that we might state to the Charity's trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustee as a body, for our audit work, for this report, or for the opinions we have formed.

David Eagles (Senior Statutory Auditor)  
For and on behalf of BDO LLP, statutory auditor  
Ipswich  
Date:

November 2019

BDO LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

# Annual Accounts

## Statement of Financial Activities for the year ended 31<sup>st</sup> March 2018

	2018/19	2018/19	2018/19	2017/18
Note	Unrestricted Funds £'000	Restricted Funds £'000	Total Funds £'000	Restated Total Funds £'000
<b>Income and endowments</b>	<b>2.0</b>			
Donations, legacies and Grants	2.1	495	281	776
Income from other trading activities	2.2	357	0	357
Income from investments	2.3	70	0	70
<b>Income from charitable activities</b>		<b>922</b>	<b>281</b>	<b>1,203</b>
<b>Expenditure on charitable activities</b>	<b>3.0</b>			
Expenditure on raising funds	3.1	(285)	(0)	(285)
Expenditure on charitable activities	3.2	(1,228)	(287)	(1,515)
Other expenditure	3.3	(11)	0	(11)
<b>Total Expenditure on charitable activities</b>		<b>(1,524)</b>	<b>(287)</b>	<b>(1,811)</b>
Net (losses)/gains on investments		97	-	97
<b>Net income/(expenditure)</b>		<b>(505)</b>	<b>(6)</b>	<b>(511)</b>
<b>Net movement in funds</b>		<b>(505)</b>	<b>(6)</b>	<b>(511)</b>
<b>Reconciliation of Funds</b>				
Total funds brought forward		3,033	1,179	4,212
Movement of funds in year		(505)	(6)	(511)
<b>Total funds carried forward</b>		<b>2,528</b>	<b>1,173</b>	<b>3,701</b>

The notes on pages 51 to 56 form part of these accounts.

## Balance Sheet as at 31<sup>st</sup> March 2018

	2018/19	2018/19	2018/19	2017/18
Notes	Unrestricted Funds £'000	Restricted Funds £'000	Total Funds £'000	Restated Total Funds £'000
<b>Fixed Assets</b>				
Investments	8.1	1,511	1,174	2,685
<b>Total Fixed Assets</b>		<b>1,511</b>	<b>1,174</b>	<b>2,685</b>
<b>Current Assets</b>				
Receivables	9.1	435	0	435
Cash at bank and in hand	9.2	601	0	601
<b>Total Current Assets</b>		<b>1,036</b>	<b>0</b>	<b>1,036</b>
<b>Current Liabilities</b>				
Payables: Amounts falling due within one year	10	(19)	(1)	(20)
<b>Net Current Assets/(Liabilities)</b>		<b>1,017</b>	<b>(1)</b>	<b>1,016</b>
<b>Net Assets</b>		<b>2,528</b>	<b>1,173</b>	<b>3,701</b>
<b>Funds of the Charity</b>				
Unrestricted funds	12	2,528	0	2,528
Restricted funds	13	0	1,173	1,173
<b>Total Funds</b>		<b>2,528</b>	<b>1,173</b>	<b>3,701</b>

The notes at page 51 to 56 form part of these accounts.

Signed on behalf of the corporate trustee:

Signature: Chief Executive

.....  
Print Name

.....  
Date:

Signature: Chairman

.....  
Print Name

.....  
Date:

## Statement of cash flows for the year ended 31<sup>st</sup> March 2018

Notes	Total Funds	Total Funds
	2018/19	2017/18
	£'000	£'000
<b>Net cash used in operating activities</b>	11 (317)	342
<b>Cash flow from investing activities</b>		
Interest and dividends received	70	74
Proceeds from sale of investments	0	0
Purchase of investments	0	0
<b>Net cash inflow/(outflow)from investing activities</b>	70	74
<b>CHANGE IN CASH AND CASH EQUIVALENTS IN THE YEAR</b>	(247)	416
Cash and cash equivalents beginning of period	848	432
<b>CASH AND CASH EQUIVALENTS AT END OF PERIOD</b>	601	848

### Notes to the Account

#### Note 1 Accounting policies

##### (a) Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS102.

The Trustee considers that there are no material uncertainties about the Charity's ability to continue as a going concern.

##### (b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are thirteen restricted funds held by the Charity, and the names of the funds and purpose is stated in note 13.1 to the accounts.

##### (c) Income recognition

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the Charitable Trust has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

##### (d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note

(f) below.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Charitable Trust. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Trust.

##### (e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

##### (f) Allocation of support and governance costs

Support and governance costs have been allocated between expenditure on raising fund and charitable activities. Governance costs comprise all costs involving the public accountability of the Charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

The allocation of support and governance costs are analysed in note 3.4.

##### (g) Costs of raising funds

The costs of generating funds consist of Fundraiser salaries, merchandise purchases, raffle prizes and lotto winnings as well as direct costs to events as shown in note 3.1. Also included is the allocated support and governance costs.

##### (h) Charitable activities

Costs of charitable activities include allocated governance costs, capital expenditure and an apportionment of support costs as shown in note 3.2.

##### (i) Intangible fixed assets and amortisation

All assets costing more than £1,000 are capitalised and valued at historical cost. Amortisation is charged on a straight-line basis over the assets estimated useful lives. The Charity have not recorded any assets for 2018/19

##### (j) Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The main form of financial risk faced by the Charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

##### (k) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

Gift Aid	32	0	32	37
	<u>357</u>	<u>0</u>	<u>357</u>	<u>245</u>

### 2.3 Income from investments

Income from Equity Investments	69	0	69	74
Interest on cash deposits	1	0	1	0
	<u>70</u>	<u>0</u>	<u>70</u>	<u>74</u>

### 3 Expenditure on charitable activities

#### 3.1 Expenditure on raising funds

	Unrestricted Funds £'000	Restricted Funds £'000	Total 2018/19 £'000	Total 2017/18 £'000
Fundraising Salaries	163	0	163	123
Fundraising expenditure	45	0	45	27
Just Giving charges	5	0	5	7
Lottery	14	0	14	14
Prizes & raffles	0	0	0	0
Merchandise Purchases	9	0	9	8
Support and Governance cost	49	0	49	39
	<u>285</u>	<u>0</u>	<u>285</u>	<u>218</u>

#### 3.2 Expenditure on charitable activities

Patient Welfare, Equip, Ward Extras and Services	364	75	439	500
Research Salary, Travel, Equipment & Training	102	10	112	53
Staff Education, Training & Equipment	46	2	48	44
Capital Equipment/Building Works/Refurbishments	565	200	765	16
Wifi Project Expenditure	13	0	13	15
Support and Governance cost	138	0	138	110
	<u>1,228</u>	<u>287</u>	<u>1,515</u>	<u>738</u>

#### 3.3 Other expenditure

Fundraising Software	11	0	11	5
	<u>11</u>	<u>0</u>	<u>11</u>	<u>5</u>

All staff costs were paid by East and North Herts NHS Trust and recharged to the Charity

#### 3.4 Allocation of support and governance cost

Support and overhead costs are allocated between fundraising activities and charitable activities. Governance costs are those support costs which relate to the strategic and day to day management of a charity. The bases of allocation used is direct allocation - where a cost is wholly attributable to a particular activity

	Fundraising Activity £'000	Charitable Activity £'000	Total cost 2018/19 £'000	Total cost 2017/18 £'000
Finance Management/Admin Costs	0	50	50	44
Management & Administration	0	77	77	52
Audit Fees	0	8	8	6
Travel Expenditure	0	0	0	1
Stationery & Printing	0	3	3	7
Overhead Costs	49	0	49	39
	<u>49</u>	<u>138</u>	<u>187</u>	<u>149</u>

### 4 Details of certain items of expenditure

#### 4.1 Trustee expenses

There were no trustee expenses during the current or prior year.

#### 4.2 Fees for audit of the accounts

Auditor's fee for reporting on accounts.

	<b>Total 2018/19 £'000</b>	<b>Total 2017/18 £'000</b>
	8	6
	<u>8</u>	<u>6</u>

This fee is inclusive of VAT.

#### 5 Paid Employees

The Charity did not employ staff during the current or prior year.

#### 6 Grant making Costs

The Charity made no grants during the current or prior year.

#### 7 Tangible Fixed Assets

The Charity has no tangible fixed assets.

#### 8 Fixed Assets

##### 8.1 Investment Assets

Carrying (market) value 1 April 2018

Cash at 1 April 2018

Add : Additions to investments at cost

Less : Disposals at opening value

Funds drawdown

(Loss) /gain on investments

Cash

Carrying (market) value at 31 March 2019

	<b>Total 2018/19 £'000</b>	<b>Total 2017/18 £'000</b>
	2,588	2,631
	0	0
	0	0
	0	0
	0	0
	97	(43)
	0	0
	<u>2,685</u>	<u>2,588</u>

##### 8.2 Analysis of investments

	<b>Total 2018/19 Market value at year end £'000</b>	<b>Proportion %</b>	<b>Total 2017/18 Market value at year end £'000</b>	<b>Proportion %</b>
UK Fixed Interest	239	8.90%	256	9.90%
Overseas Fixed Interest	0	0.00%	0	0.00%
UK Equities	994	37.00%	960	37.09%
Alternatives	371	13.80%	383	14.79%
Overseas Equities	1,015	37.80%	988	38.19%
Property	0	0.00%	0	0.00%
Cash	66	2.50%	1	0.03%
	<u>2,685</u>	<u>100%</u>	<u>2,588</u>	<u>100%</u>

Investment fixed assets are included at their mid-market price ex div at 31 March 2019.

Investments in equities and fixed asset securities are all traded on recognised stock exchanges.

All investments are managed in accordance with the Charity's investment policy.

#### 9 Debtors, prepayments and cash

##### 9.1 Debtors

Prepayments

Accrued income

**Total debtors falling due within one year**

	<b>Total 2018/19 £'000</b>	<b>Total 2017/18 Restated £'000</b>
	6	6
	429	791
	<u>435</u>	<u>797</u>

Debtors for 2017/18 was restated due to further information received post balance sheet date which indicated that it is no longer probable that some of the accrued legacies will be received.

##### 9.2 Cash in bank and Deposit Account

Deposit Account

Current Account

Petty cash

Citi Bank

**Total cash at bank and in hand**

	600	845
	0	1
	1	1
	0	1
	<u>601</u>	<u>848</u>

#### 10 Creditors falling due within one year

Accruals and other deferred income

**Total creditors falling due within one year**

	20	21
	<u>20</u>	<u>21</u>

<b>11</b>	Reconciliation of net movement in funds to net cash flow from operating activities	<b>Total 2018/19 £'000</b>	<b>Total 2017/18 £'000</b>
	Net movement in funds	(512)	901
	Add back depreciation charge	0	0
	Deduct interest income shown in investing activities	(70)	(74)
	Deduct gains/add back losses on investments	(97)	43
	<b>Funds drawdown</b>		
	Decrease/(increase) in debtors	363	(343)
	Increase/(decrease) in creditors	(1)	(185)
	Net cash used in operating activities	<u>(317)</u>	<u>342</u>

## 12 Unrestricted Funds

### 12.1 The following funds are unrestricted and have balances over £50,000

Mount Vernon Cancer Centre - Patient & Staff Welfare, Medical Equipment, Research  
 Lister Hospital - Patient & Staff Welfare, Medical Equipment, Research  
 FANS - Patient & Staff Welfare and Medical Equipment  
 Lynda Jackson Macmillan Centre - Patient & Staff Welfare and Medical Equipment  
 Supportive Oncology Research at Mount Vernon - patients welfare - Research into Oncology

### 12.2 Transfers between funds

John Bush legacy was transferred to it's own fund.

## 13 Restricted Funds

### 13.1 The following funds are restricted at 31 March 2019, and the objectives of these funds are stated below

Analysis of Restricted Charitable Funds

	<b>FUND NAME</b>	<b>OBJECTIVES OF FUND</b>
A	Brown Cancer Research Legacy	Legacy
B	Lister MacMillan Cancer Centre	Funds and Grants used for end of life care at Lister Hospital
C	John Bush Legacy	John Bush legacy
D	Big Build	To build a new Neonatal Unit
E	Butterfly Appeal	End of Life service
F	Forget-Me-Not Appeal	Funds used for Elderly Care Services at Lister Hospital
G	Forster Suite - Restricted	Funds used for Cancer Services at Lister Hospital
H	Millie Apthorpe Restricted Fund	Grant received for a services for one day at week at Barnet Hospital
I	Magic of Play	Funds used for the childrens wards
J	Twin Towns	Prostate Cancer fund fully utilised
K	LMCC Comfort Fund	Cancer fund fully utilised
L	General Purposes (HCH)	Legacy income received and used for the purchase of an X-ray machine at HCH
M	LAKPA	Grant received for advisor role within Renal

	<b>Fund balance at 1.4.18 £'000</b>	<b>Incoming resources £'000</b>	<b>Outgoing resources £'000</b>	<b>Gains / (losses) £'000</b>	<b>Fund balances at 31.3.19 £'000</b>
A	1	0	0	0	1
B	140	0	(109)	0	31
C	732	0	(6)	0	726
D	0	236	0	0	236
E	40	32	(29)	0	43
F	112	0	(14)	0	98
G	4	0	0	0	4
H	21	0	(10)	0	11
I	12	10	(2)	0	20
J	15	0	(15)	0	0
K	12	0	(12)	0	0
L	90	0	(90)	0	0
M	0	3	0	0	3
	<u>1,179</u>	<u>281</u>	<u>(287)</u>	<u>0</u>	<u>1,173</u>

	<b>Fund balance at 1.4.18 Restated £'000</b>	<b>Incoming resources £'000</b>	<b>Outgoing resources £'000</b>	<b>Gains / (losses) £'000</b>	<b>Fund balances at 31.3.19 £'000</b>
<b>13.2 Total fund movement</b>					
Fund totals	4,212	1,203	(1,811)	97	3,701

### 13.3 Commitments and Contingencies

The Charity has committed staff costs for Linda Jackson Macmillan Centre of £23k per month. There are active fundraising appeals to raise funds to continue this service at the Mount Vernon Hospital.

## 14 Prior year Adjustment

### 14.1 Donations and legacies

	<b>As previously stated in 2017/18 audited accounts 31 March 2018</b>	<b>As stated in 2018/19 accounts 31 March 2018</b>	<b>Total PPA adjustment 31 March 2018</b>
Legacies	1,166	891	(275)

### 14.2 Debtors

	<b>As previously stated in 2017/18 audited accounts 31 March 2018</b>	<b>As stated in 2018/19 accounts 31 March 2018</b>	<b>Total PPA adjustment 31 March 2018</b>
Accrued income	1,066	791	(275)

The legacy income for 2017/18 was restated due to further information received post balance sheet date which indicated that it is no longer probable that some of the accrued legacies will be received.

## 15 Contingent Asset

The Charity has been named as one of the beneficiaries of a legacy which is being contested. Subject to the outcome of the legal challenge, the Charity have a contingent asset of £104k.

## 16 Transactions with related parties

16.1 No remuneration or other benefits were paid to a trustee.

16.2 No loans were made payable or due to the Charity.

16.3 Other transaction with trustees or related parties:

Name of the trustee; East & North Hertfordshire NHS Trust  
 Relationship to charity; Corporate Trustee  
 Nature of transaction; Contributions to NHS  
 Value; 2018/19 £1,559k (2017/18 £789k)  
 Included in the £1,559k is £246k payment to the Corporate Trustee for 2018/19 expenditure paid in 2019/20