

	Action has slipped
	Action is not yet complete but on track
	Action completed
	* Moved with agreement

Agenda item: 6

**EAST AND NORTH HERTFORDSHIRE NHS TRUST
TRUST BOARD ACTIONS LOG PART I TO DECEMBER 2013**

Meeting Date	Minute ref	Issue	Action	Update	Responsibility	Target Date
25 July 2012	12/147.6	Cardiology - PPCI service	Report back to FPC and Board on performance and financial position when 24/7 PPCI service is up and running	Divisional Executive Committee to consider implementation plan in Jan 2013, with a view to implementation in mid 2013	Divisional Chair and Director, Medicine	TBC (expected end of Q3 2013/14)
25 July 2012	12/147.20 12/150.8 12/184.3 (RAQC)	People & Workforce Development Strategy	Seek input from Mrs Crowther and Mr Smallwood on People & Workforce Development Strategy, then bring revised strategy to a Board development session. Also ensure that, through the strategy, there is greater visibility of workforce productivity measures at Board level: these need to include bank and agency metrics. Specific proposals around identifying and developing high potential staff to be incorporated within revised	October update: progress noted but Board stressed importance of bringing the strategy to a Board development session as soon as possible. December 2012: Board Development session took place on strategic workforce issues, which will also be used to inform the final draft of the Workforce Development Strategy. February 2013: Work to date to be reviewed by Deputy Director of Workforce & OD and new timescale to be agreed March 2013: New strategy being developed and will take into account high potential individuals and talent	Director of Workforce and OD From February 2013 this will be led by the Deputy Director of Workforce & OD	Oct 2012 *Sept 2013

	Action has slipped
	Action is not yet complete but on track
	Action completed
*	Moved with agreement

			People & Workforce Development Strategy	management as per RAQC action September 2013: Strategy being developed		*December 2013 * March 2014
27 November 2013	13/222.4	Treatment Centre – 100 day plan	Provide an update report to Board on completion of the 100 day plan and the next steps.		Director of Strategic Development	January 2014