

NHS Library Charter

NHS Library charter for University of Hertfordshire students whilst on placement at East & North Hertfordshire NHS Trust, Hertfordshire Partnership University NHS Foundation Trust and West Hertfordshire Hospitals NHS Trust.

This NHS Library Charter should be read in conjunction with the Memorandum of Understanding.

The University is your primary provider of information resources for the duration of your course, including loans, inter-library loans, access to course reading materials and electronic resources, information skills training and use of all Learning Resources Centre facilities. You will be able to access your Online Library remotely via StudyNet.

However, whilst you are on placement, you may also use your local NHS library.

To find your nearest NHS library, go to <http://www.eel.nhs.uk>

The NHS libraries will provide you with the following during your time on placement:

- Assistance and access during staffed hours. Hours vary at each library
- Loan and reference facilities (note that books that you borrow must always be returned to the library that lent them)
- Access to library computers - login details vary at each library
- Access to NHS electronic resources (you'll need an NHS Athens account: register at <https://register.athensams.net/nhs/nhseng>)
- Photocopying and printing (for which there may be a charge)
- Information about available library services and facilities (an induction session may be organised for you, but if not, please ask)

You will be referred back to your University services for:

- Books and journal articles that need to be requested from other libraries
- Training in the use of electronic resources
- In depth enquiries, help with literature searching and current awareness services

NHS libraries are managed by professional librarians and meet national quality standards. NHS library staff will endeavour to work in partnership with the University, including placement supervisors, academic staff and your Information Manager to ensure that your needs are adequately met.