

Joan Lomas BA DiplInfSc MCLIP

Trust Librarian

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Library Skills Trainer and Nurses' Librarian

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LISTER HOSPITAL

Staff Library (L38)

Corey's Mill Lane,

Stevenage,

Herts. SG1 4AB

Switchboard: (01438) 314333

Direct Line: (01438) 285520 or 285336

Fax: (01438) 781247

Staffed Opening Hours:

Monday – Friday 9.00 – 5.00

Lister Library Staff:

Maureen Alexander x5336

Carol Milton x5520

e-mail: librarylister.enh-tr@nhs.net

**Visit the library page on the
Knowledge Centre.**

QUEEN ELIZABETH II HOSPITAL

Staff Library (Q38)

Howlands

Welwyn Garden City

Herts. AL7 4HQ

Switchboard: (01707) 328111

Direct Line: (01707) 224565 or 224855

Fax: (01707) 390425

Staffed Opening Hours:

Monday – Friday 9.00 – 5.00

QEI Library Staff:

Annette Huxley x4855

e-mail: libraryqeii.enh-tr@nhs.net

MOUNT VERNON HOSPITAL

Les Cannon Memorial Library

Northwood

Middlesex. HA6 2RN

Tel: (01923) 844237

Fax: (01923) 827216

e-mail: librarymvn.enhtr@nhs.net

Staffed Opening Hours:

Monday – Friday 9.00 – 5.00

**Library, Information and
Learning Resources**



Information for Members

ABOUT US

The Trust Library, Information and Learning Resources at the Lister, Queen Elizabeth II and Mount Vernon Hospitals are available to all East and North Hertfordshire NHS Trust staff, Hertfordshire Partnership and other NHS Trust staff, PCT staff, General Practitioners, staff working in the community, hospice staff and students on clinical placement.

JOINING THE LIBRARY

You just need to bring proof of ID and fill in a membership form at any of the library enquiry desks. A single registration will permit you to use the library services at any of the hospitals.

Access to study space and computers outside opening hours is by arrangement. Please note that there is no access to the book and journal stock after 5pm. Please ask a member of staff for details.

All services are free with the exception of self-service photocopying and personal printing.

Membership rights include:

- Loans from stock and inter-library loans
- Requests and enquiries service
- Literature searching
- Library skills training
- Current awareness service
- Use of the Internet
- Word processing facilities
- Free printing of work related material

Personal printing and self-service photocopying is charged at 5p per sheet for Health and Social Care staff. Full-time students are required to pay for all printing and photocopying at 5p per sheet.

Borrowing:

- Full members may borrow up to six books in total
- Students may borrow up to 4 books
- Loans are for a period of 4 weeks (unless specified otherwise)
- Books that are heavily in demand are available to borrow on a short loan (two week) period
- Books may be renewed by telephone or by visiting the library, unless they are required by other readers. When renewing please have the author and title details to hand
- You are responsible for the books that you borrow so please do not pass them on to others
- A replacement charge, inclusive of administrative costs, will be made for unreturned or lost books

The Trust Library, Information and Learning Resources is part of a network of NHS libraries in the East of England.

Staff may visit other health libraries by arrangement with the local librarian. Details of East of England libraries are available at www.eoelibrary.nhs.uk

If you experience any difficulties in using the library or finding the information that you require, please ask the library staff for assistance.

ADDITIONAL SERVICES INCLUDE:

- Professional and experienced library staff to assist you to negotiate the maze of information resources currently available in digital and print format.
- Assistance with studying, research, continuing education and personal and professional development.
- Provision of equipment and study facilities.
- Access to a large combined collection of books, journals and other materials.
- Free access to health related databases with links to over 2,000 full-text journals online 24 hours a day, 7 days a week (via the Internet at home or at work). To access these resources you will need to register for an NHS Athens account at <https://register.athensams.net/nhs/nhseas/>
- Your NHS Athens username and password also gives access to electronic books, images and the NHS Evidence. Log on to www.athensams.net/myathens to see the full list of resources or visit www.library.nhs.uk to search
- Literature searching and information skills training (workshops and one-to-one). Please contact our information skills trainer Gill Jones for further details on 01707 328111 x4387 at QEII (Direct Line 01707 224387) or e-mail her at gill.jones@nhs.net